

**Washington Mathematics Science Technology PCHS Discipline Matrix
2012 - 2013**

The consequences outlined below are intended to serve as guidelines to be used with administrative discretion. Teachers are expected to establish standards of discipline in their classrooms as a first response to inappropriate behavior and further action. Administrators, teachers and staff will abide by this matrix to hold students fully accountable for their behavior. Parental involvement and guidance is critical to changing inappropriate student behaviors.

***Students are required to keep up with all classroom assignments via Power School when sent home for suspensions. Parent/homes without access to Power School must notify WMST and seek to obtain homework and class assignments by alternate means. Students must fulfill all assignments before returning to school. Parents will be responsible for reimbursing WMST for all damages and the replacement of all equipment stolen, lost or broken by students during the commission of inappropriate infractions.*

A re-entry conference is required when students are suspended 5 or more days. Conference will include student, parent/guardian, teacher(s) and an administrator.

BEHAVIOR INFRACTIONS	FIRST OFFENSE	SECOND OFFENSE	THIRD OFFENSE
Cutting class, loitering around lockers, hallways, restrooms during class time	Parent notification 1 day suspension (OSS)	3 days out of school suspension (OSS)	5 days OSS Recommendation for transfer at end of school year
Tardy to school (student arriving to school after 9 am)	Parent notification. Student sent home for each occurrence (1 – 10 tardinesses)	10 or more tardinesses Parent conference. Recommendation for transfer at end of school year.	.
Class disruption, disorderly conduct in building or school premises	1 day OSS suspension	3 days OSS.	5 days OSS. Parent conference. Recommendation for transfer at end of school year.
Insubordination to school personnel	1 day OSS	3 days OSS	5 days OSS. Parent conference. Recommendation for transfer at end of school year
Violation of WMST dress code (student must be in proper uniform prior to entering the building)	Parent notification Student sent home	2 days OSS.	3 day OSS. Parent conference.
Locker Violation (Students have access to their lockers before 8:30 am, during lunch period and after school.)	1 week loss of locker privileges.	2 weeks loss of locker privileges.	4 weeks loss of locker privileges.
Vandalism, destruction of school property or property of others	Restitution, and/or 1-90 day suspension and police notification	Restitution; 11-90 day suspension, police notification	Restitution; 10 days suspension with recommendation for expulsion

Cheating/Plagiarism	No credit for assignment, parent notification	No credit for assignment. 3 days OSS.	Advisory failure and recommendation for transfer at end of school year
Profanity, inappropriate language or verbal abuse to school personnel	3 -5 days OSS	5 -10 days OSS	10 days suspension with recommendation for expulsion
Trespassing, being in an unauthorized area of school before, during or after school	3 days OSS	5 days OSS	10 days OSS
Forgery, lying or giving false reports	1 days OSS	5 days OSS	10 days OSS with recommendation for expulsion
Gambling	3 days OSS	5 days OSS	10 days OSS with recommendation for expulsion
Leaving class or school premises without permission	3 days OSS	5 days OSS	10 days OSS with recommendation for expulsion
Using electronic devices including cell phone during school hours	Confiscation parent notification and retrieval by parent of cell phone	2 days OSS	5 days OSS recommend for transfer at end of school year
Hacking, computer/technology misuse	5 days OSS	10 days OSS, police notification, parent notification	10 days OSS with recommendation for expulsion
Assault/ physical abuse of another student or school personnel	10 days OSS. Police notification. Recommendation for expulsion.		
Fighting, group fighting, gang activity, attacking of students or school personnel, bullying or making threats	10 days OSS. Police notification.	10 days OSS. Recommendation for expulsion. Police notification.	
Aiding and Abetting	5 days OSS	5 days OSS	10 days OSS
Commits or tries to commit an act of sexual assault/battery or sexual harassment or sexually inappropriate behavior or touching.	Suspension with recommendation for expulsion. Police notification. Parent notification		
Possession or use of weapons, guns, explosive devices, including toys that use explosion to propel a projectile; Possession or use of fireworks.	Suspension with recommendation for expulsion. Police notification. Parent notification		

Use of or threat to use any object as a weapon	Suspension with recommendation for expulsion. Police notification		
Sets or attempts to set a fire (arson); Activating fire alarm.	Suspension with recommendation for expulsion. Police notification		
Possession, distribution, use of controlled substance, including prescription drugs not intended for his/her use	Suspension with recommendation for expulsion. Police notification		
Horse playing or inappropriate physical conduct.	5 days suspension.	10 days suspension.	Suspension with recommendation for expulsion
Possession, use or under the influence of alcohol; tobacco use	1-10 days suspension, parent notification, police notification	25-90 days suspension, parent notification, police notification	Suspension with recommendation for expulsion
Excessive absences.	5-10 absences. Warning issued in writing. Parent conference. Truancy report.	10 or more absences. Parent conference. Referral to CPS.	15 or more absences—subject to transfer to neighborhood school or expulsion recommended.
Theft or receiving stolen property.	5 days OSS. Parent notification. Police notification	10 days OSS. Police notification.	10 days OSS with recommendations for expulsion. Police notified.
Recruiting outside persons for the purpose of engaging in physical or verbal altercations; Gang recruitment or affiliation	10 days OSS, recommendation for expulsion. Police notification		
Cyber Bullying	Recommendation for expulsion. Police notification		